

## CURRICULUM ADVISORY COUNCIL

September 8, 2014

**Present:** Dr. Frieda Brands Co-Chair, Lynn Walker Co-chair, Steve Behar, Director CWA/Middle School Curriculum and Instruction, Brian Deis, Director, High School Curriculum and Instruction, Marybeth Slane Director, Elementary Curriculum and Instruction, Ken Goltara DGE, Ryan Dent EWE, Rita Post EES, Gessy Watkins MES, Lori Recatto, RRC, Robert Recatto RCE, Jeff Marks THE, Michael Hoffman WES, Preston Perez CLM, Jim Judziewicz EMS, Sarah Arredondo TCM, Peter Hopping LHS, Whitney D'Amico TCH

Kathy Castagneto KMA, Jeanne Ostrand CCE, Michelle Malman DGE, Debbie Spellman EWE, Heidi Torres MES, Heather Tobler RRC, Diane Pinto RCE, Christine Mann RRE, Debbie Williams THE, Michele Newbauer, Nina Schold WTH, Mary Isaacs DBM, Lorraine Johnson EMS, Kathy Mincey LVS, Vickie Matthews TCM, Vickie George EHS, Judy Lippold OHS, Anne Sims SCOA.

### Approval of September 8, 2014 meeting agenda

Lori Recatto motioned to approve the September 8, 2014 meeting agenda. Lorraine Johnson seconded the motion. The agenda was approved.

### Approval of May 12, 2014 CAC Minutes

Heather Tobler motioned to approve the May 12, 2014 minutes. Brian Deis seconded the motion. The May 12, 2014 minutes were approved.

Dr. Frieda Brands introduced herself as the new co-chair to CAC. She informed the council that the norms are on the back page of the agenda and asked if any changes need to be made.

Bill Cavanaugh distributed the MOU and explained some of the restructuring of the CAC and Subject Area Sub-committees

- The district will establish four Common Core subject area sub committees that will be broken down into K-5, Middle School and High School spans.
- Subcommittee co-chairs will be selected by CAC and recruitment of the committees will be open to anyone interested. Decisions and voting will be made at the sub-committee meetings.

- Facilitators will be the CAC representative whose stipend will be 1.5 hours per month
- Facilitators will help build agenda, put out notices, post minutes
- Non-elected sub-committee members will not be paid
- Minutes and agendas will be posted on district and association websites
- The CAC will meet 3-4 times a year for oversight of the subcommittees
- The LETA reps and administrators assigned to CAC Elementary, Middle School and High School and members of sub-committees should attend CAC at large meetings

Sub-committees can be formed after the LETA election for CAC members.

Mr. Cavanaugh told the committee that LETA will provide training for sub-committee members

Frieda Brands asked the council to implore teachers for more help on the committees.

Any unforeseen problems/challenges should be brought to the CAC at large meetings so that it can be communicated to all members.

Carrie Christy stated that K-8 schools have one representative for their elementary and middle school students combined. How will each be served? Mr. Cavanaugh stated that the decisions made for elementary schools will be made by the elementary sub-committee and middle schools decisions will be made by the middle school sub-committee where decisions will be made and voting will take place. The CAC representative for the K-8. The CAC at large meetings will be held to communicate progress from the sub-committee meetings.

Agendas and minutes must be posted on the website.

The Ortega High School Conference Room has been reserved for the second Monday of the month from 3:30-5:00 for meetings to be held. Frieda Brands stated that the role of the co-chairs will be to decide monthly meeting places and communicate to members.

Meeting dates:

October 13 Elementary CAC reps should attend sub-committee meeting to discuss logistics.

**November 10** CAC at large-report when and where sub committees will be meeting

December sub committee

January sub committee

**February 9** CAC at large

March sub-committee

April sub-committee

**May 11** CAC at large

Brian Deis stated that the priority for high school is math and a meeting will be scheduled as soon as a math chair is selected. Bill Cavanaugh will assist with the process.