



# Lake Elsinore Teachers Association <http://letaweb.com>

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**TO: Lake Elsinore Teachers Association Members**  
**FROM: Patti Kramer-Yates, LETA Election Chairperson**  
**SUBJECT: Declaration of Candidacy for Local NEA Delegates**

This year the NEA Representative Assembly will be held in Minneapolis, MN. Delegates will need to arrive on June 29, 2018 and depart on July 6, 2018. Our Chapter has 7 open Local Delegate positions. LETA will submit the top 7 (ranked by votes cast) as Delegates to NEA. LETA will fund attendance to the RA for the top 4 vote recipients. The remaining Delegates may attend, but at their own expense. If after the 7 Delegates are elected, next Delegates ranked by votes cast will be listed as Successor Delegates.

If you decide to declare candidacy for Local NEA Delegate, please complete Duties of the Delegate to the NEA Representative Assembly form below, complete the Declaration of Candidacy on reverse, and return forms to Marla Banks at the LETA Office, 31762 Mission Trail, Suite M., Lake Elsinore. **The Duties of the Delegate form below and Declaration of Candidacy form on reverse must be hand delivered by 5:00PM on or before 2/2/18. See reverse, LETA Election Standing Rules, Q. Campaign Materials 1. & 2. for requirements if you choose to submit a statement/biographical sketch by deadline.** You may also access the complete LETA Election Standing Rules at [www.letaweb.com](http://www.letaweb.com), click Resources then go to LETA File Cabinet.

The Election will be held at the sites between 3/5-3/9/18. Only NEA members can vote to elect state and local delegates to the NEA Convention.

## DUTIES OF THE DELEGATE TO THE NEA REPRESENTATIVE ASSEMBLY

1. Each delegate will be expected to arrive in Minneapolis, MN on June 29, 2018. This will allow the delegates enough time to complete California and NEA registration as an official delegate to the Representative Assembly (RA) and also attend California's first caucus meeting, which is scheduled for June 30, 2018 at 10:15 a.m.
2. Each delegate will be expected to attend all caucuses of the California delegation. The caucus usually begins at 7:00 a.m. daily. Delegates must be registered with the California delegation to sit with and participate in the caucus. Delegates are expected to remain through the convention.
3. Each delegate shall attend all business meetings of the RA.
4. Each delegate is strongly encouraged to attend NEA Budget Committee Hearings, Resolutions Committee Hearings, Bylaw Committee Hearings, and speeches by prominent national figures, etc.
5. Each delegate should take into consideration CTA State Council and caucus policy when voting.
6. Each delegate is encouraged to participate fully in all activities of California's delegation.
7. Each delegate, state and local, will be expected to sit with his or her Service Center Council delegation on the RA floor or to inform the appropriate person where he or she will be seated. This is to ensure communication regarding RA business and/or personal emergency information of concern to the delegate, as well as to verify attendance.

I understand that, as a local delegate, my attendance is being directly funded, at least partially, by membership dues. I accept my responsibility to carry out the above-specified duties.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

**LAKE ELSINORE TEACHERS ASSOCIATION-DECLARATION OF CANDIDACY FOR LOCAL DELEGATE TO THE NEA REPRESENTATIVE ASSEMBLY IN 2018**

I am a member in good standing of the following:

\_\_\_ Chapter: \_\_\_\_\_

\_\_\_ California Teachers Association

\_\_\_ National Education Association

Name: \_\_\_\_\_ Signed: \_\_\_\_\_  
(please print)

Address: \_\_\_\_\_  
(same as for "NEA Today")

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime telephone: (\_\_\_\_) \_\_\_\_\_

The following information is needed to complete delegate reporting forms to the NEA:

Member ID No. \_\_\_\_\_ Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

Educational Position:

\_\_\_ Teacher/Educational Support Professional - NEA Active (Non-Supervisory) Member

Ethnic Grouping:

\_\_\_ African American \_\_\_ American Indian/Alaska Native \_\_\_ Asian

\_\_\_ Caucasian \_\_\_ Hispanic \_\_\_ Native Hawaiian/Pacific Islander

**This Declaration of Candidacy and Duties of Delegate forms must be hand delivered to the LETA Office, 31762 Mission Trail, Suite M., Lake Elsinore by 5:00PM on or before 2/2/18.**

**If a candidate submits a written statement, it must be delivered by e-mail in an attached Word document prior to the announced deadline. Candidates also shall submit a printed copy of their statement, with their signed Declaration of Candidacy form prior to the deadline to the LETA Office. Candidate statements shall be limited to fifty (50) words, not including the candidate's name and the office sought. All candidate statements shall utilize 12 point Times New Roman font, single spaced. Please submit to: [letaoffmgr@earthlink.net](mailto:letaoffmgr@earthlink.net). (sample below and template on [www.letaweb.org](http://www.letaweb.org)).**

**SAMPLE CANDIDATE STATEMENT:**

**John Smith-Grades 9-12 Director**

Please vote for me for Grades 9-12 Director. With a strong interest in an effective association, I am not afraid to advocate for teacher rights. I will represent teachers of all grade levels to the best of my ability. Communication, honesty, effective representation, and a unified association are my goals.

**Q. Campaign Materials**

1. If a candidate submits a written statement, it must be delivered by e-mail in an attached Word document prior to the announced deadline. Candidates also shall submit a printed copy of their statement, with their signed Declaration of Candidacy form prior to the deadline to the LETA Office. Candidate statements shall be limited to fifty (50) words, not including the candidate's name and the office sought. All candidate statements shall utilize 12 point Times New Roman font, single spaced.
2. Candidate statements shall be printed as submitted and included as supplemental documentation with each ballot with the exception of reformatting by Elections Committee to keep continuity to all candidate statements. No edit to content unless 50 words are exceeded, all content after 50<sup>th</sup> word will be cut.
3. The production and distribution of any campaign materials shall be the responsibility of the candidate.
4. All campaign flyers/materials **MUST** include the following disclaimer, which must be stated verbatim: "The views and opinions expressed are those of the candidate and not necessarily those of the unit, CTA, NEA or any of its affiliates."
5. A candidate shall not utilize the District e-mail system for campaign purposes.